

**MINUTES**  
**CARDINGTON PARISH COUNCIL MEETING**  
**HELD ON TUESDAY 3<sup>rd</sup> SEPTEMBER 2019**  
**at 8pm**  
**CARDINGTON VILLAGE HALL**

**Present:** C’Ilr C Tonks (Chairman); C’Ilr A Seabury (Vice Chairman); C’Ilr S Pennington; C’Ilr J Norris; C’Ilr Maydew, C’Ilr V Rogers ; C’Ilr J McMillan; C’Ilr R Davies

C’Ilr Dan Morris arrived for Item 8 on the Agenda.

Three members of the public attended the meeting.

**1. Public Comments:**

The members of the public did not wish to make any comments.

**2. Apologies**

Apologies were received from C’Ilr A Roberts

**3. Declarations of Interest**

C’Ilr Tonks declared a personal and prejudicial interest in the application to fell trees in the Conservation Area as this was his personal application (Ref. 19/03795/TPA) This had been sent to the Parish Council for information only and was not discussed at the meeting (see Item 7).

**4. Minutes of meeting held on Tuesday 2<sup>nd</sup> July 2019**

It was proposed by C’Ilr Seabury, seconded by C’Ilr Rogers and unanimously agreed that the Minutes of the Meeting held on 2<sup>nd</sup> July provided a true and accurate record of the meeting.

**5. Correspondence**

- Email sent to Planning Enforcement 17.5.19 to enquire if any action had been taken against the illegal siting of a caravan at Hoar Edge. To date no reply has been received.
- Letter sent to Cardington resident regarding double parking in Cardington.
- Letter sent to McDonalds, Meole Brace on 13.6.19 concerning litter deposited on the highway in Cardington. To date no reply has been received. Clerk has further card transaction receipt deposited on the highway with McDonalds rubbish. It was agreed that the Clerk would forward this receipt and copies of previous correspondence to Shropshire Council and the Police.
- E mail from Environment Agency – Property and Landowners – How to avoid becoming a victim of waste criminals – forwarded to all Councillors 22.8.19
- Shrewsbury and Telford Hospitals NHS Trust – Community Engagement Events – 3<sup>rd</sup> December and 5<sup>th</sup> December 2019

**6. Phone Kiosk update**

C’Ilr McMillan circulated copies of the two information boards he had prepared. A local resident had done the illustrations. It was agreed that C’Ilr McMillan would go ahead and get the boards printed at a cost of approximately £75 per board. Further information on the history of the village and walks would be provided on QR cards which could then be accessed on mobile phones and tablets. The village and parish council web sites could also be accessed via QR cards.

**7. Planning:**

**a. Decisions on previously discussed applications:**

- 19/02493/FUL Manor Farm, Cardington – erection of stable block and tractor Store (revised scheme) circulated to all 11.6.19. It was proposed by C’Ilr Seabury, seconded by C’Ilr Norris and unanimously agreed that the Parish Council had no objection to this revised application and appreciated that the applicant has taken local concerns into account before submitting the revised application. This application was granted on 26.7.19
- 19/02201/FUL Gutter Farm, Wall Under Heywood. Erection of a building to house stables, track room and store – circulated to all 25.5.19. The Parish Council had no objection to this application. This application was granted on 30.8.19

**b. Any other planning matters including any new planning applications received just before the meeting.**

- Notification 19/03216/AGR Court Farm – Erection of a general purpose agricultural building – sent to Parish Council for information only – circulated to all Councillors 29.7.19.
- 19/03795/TPA Brook House Cardington - fell 2 No. Cherry and 1 No Conifer within Cardington Conservation Area. This application was validated on 28<sup>th</sup> August and had been forwarded to all Parish Councillors.
- 19/03805/FUL Proposed holiday park, Gretton Mill Stackyard, Gretton – change of use from horse paddock to rural holiday park comprising 6 No. static caravans, 3 No. chalet/lodges, hardstanding, access road, alterations to existing access and car parking, installation of bio disc sewage treatment unit. This application had been validated and received on 3<sup>rd</sup> September and forwarded to all Councillors. It was agreed that the Clerk would contact the Agent and arrange a site visit for 6pm on Tuesday 17<sup>th</sup> September.

## **8. Highways**

### **a. Environmental Maintenance Grant.**

The Clerk completed the application forms and the bid for £2,500 had been successful. Shropshire Council have paid £1,250 and the Clerk reminded the meeting that the Parish Council had to provide £1,250 matched funding. The clerk has to forward invoices to Shropshire council to confirm this spending.

### **b. Progress on Highway Matters reported**

C’Ilr Dan Morris continued to chase Shropshire Council Highways to complete the works to the footbridge over the ford in Cardington.

### **c. Any further highway matter to report**

C’Ilr Roberts continues to report any highway matters on the MYShropshire website. No further highway matters were reported.

## **9 Finance:**

### **a. Invoices to pay:**

- Chq No 100292 was paid to Mr D Hall for grass cutting at the Churchyard in the sum of £230. This was agreed at the July meeting and paid on 8.7.19
- SALC – Fundamental Councillor Training Session, C’Ilr Roberts £25 plus 50% of invoice for Clerk End of Year Accounts Training Session (cost shared with All Stretton, Smethcott and Woolstaston Parish Council) £6.75. Chq No. 100293 was prepared in the sum of £33.75
- Shropshire Council – bi election fees for uncontested election to fill councillor vacancy in 2018 £100. Cheque No. 100294 was prepared in the sum of £100.
- Clerk salary plus postage totalling £344.09. Chq 100295 was prepared in the sum of £344.09
- HMRC Tax due on Clerk’s salary £82.40. Cheque No. 100296 was prepared in the sum of £82.40.

- Refund David Elliott for the domain name and web hosting for the village web site, on which he places the Agenda, Minutes and any Parish Council notices. Cheque No. 100297 was prepared in the sum of £62.91. This will be paid from the Transparency Fund money held.

It was proposed by C’Ilr Norris, seconded by C’Ilr Davies and agreed the above accounts be paid.

#### **b. Bank Reconciliation**

The Clerk circulated the bank reconciliation which showed a balance of funds, after payment of the invoices agreed at this meeting of £11,429.32. This balance includes £1,599.16 balance of CIL money; £2,296 burial fees; £1,038.03 balance of transparency fund; £1,397.72 carry forward at 1<sup>st</sup> April 2019 and a Parish Council balance for the year 2019/20 of £3,848.41.

The Clerk told the meeting that the £1,250 matched funding for the Environmental maintenance grant could be met from the £1,397.72 carry forward on 1<sup>st</sup> April thus leaving a balance of £147.72 from the carry forward.

The Clerk also reminded the meeting that, if the Smartwater Scheme went ahead after the meeting on 17<sup>th</sup> September at least 141 households must take up the scheme and the Parish Council would be required to pay 75% of the cost which equates to £1,073.34. The Parish Council do not have this money in the precept. However, HMRC have made a VAT refund of £497.80 which could be used to part fund the Smartwater kits, leaving a balance of £575.54 to be added to the 2020/21 Precept.

#### **10. Churchyard**

C’Ilr Norris told the meeting that Darren Hall had contacted him to suggest that, in order to keep the churchyard tidier, he would like to do six cuts per year as opposed to the three cuts he now carries out. This would make each cut easier to cut with less grass. He was prepared to carry out the more frequent cuts for the same cost as he now charged for the three cuts. (£690) It was unanimously agreed that the Clerk would write to accept the offer.

#### **11. Shropshire Council Report.**

C’Ilr Dan Morris told the meeting that the Environmental Maintenance Grants would continue into 2020/21.

He also reminded the meeting about the road closure to Gretton for one day next week.

#### **12. Date of next scheduled meeting – 5<sup>th</sup> November 2019**