

MINUTES
CARDINGTON PARISH COUNCIL
HELD ON
Tuesday 4th September

Present:-

C'llr C Tonks (Chairman); C'llr A Seabury (Vice Chairman); C'llr R Davies; C'llr S Pennington; C'llr V Rogers; C'llr J Norris; C'llr Maydew, C'llr McMillan; C'llr Roberts

C'llr Dan Morris arrived for item 11 (Highways) as he had a prior meeting.

Two members of the public attended the meeting.

C'llr Roberts signed the Declaration of Office before the meeting commenced. This was witnessed by the Clerk. The Clerk had forwarded C'llr Roberts the Declaration of Interest Form on 19th July which he confirmed he had completed and forward to the Monitoring Officer.

When opening the meeting the Chairman welcomed C'llr Roberts to his first Parish Council meeting.

1. Public Session. Limited to 15 minutes

The one member of the public did not make any comments.

The other member of the public attending the meeting explained their planning application (Ref 18/03859/FUL)

2. Acceptance of Apologies

All Councillors were present at the meeting.

3. Declarations of Interest

4. Minutes of the meeting held on Tuesday 3rd July 2018

It was proposed by C'llr Rogers, seconded by C'llr Davies and unanimously agreed that the Minutes of the meeting held on 3rd July provided a true and accurate record of the meeting.

5. Phone Kiosk update

The member of the public has repainted the kiosk and the inside now has to be cleaned. The Clerk was asked to write to thank the member of the public and his wife for carrying out this work.

C'llr McMillan told the meeting that he had looked at the use of the kiosk in another parish and had contacts who would be willing to enlarge and laminate the history of the Parish he had prepared. A member of the public in the parish may be willing to do some illustrations to liven up the written word. The glass would be etched as agreed. C'llr McMillan told the meeting that progress would be made before the next Parish council meeting.

The Clerk agreed to contact Shropshire Council to request a Rights of Way Map for the Parish. This could then be displayed in the kiosk.

6. Churchyard – Update

(a) Church Wall repairs

The repairs were completed and the invoice will be paid tonight. It was agreed that the contractor had made an excellent job of repairing the wall. C'llr Norris suggested that as the repairs were carried out in the 100th year since the end of the First World War the repairs were dedicated to the memory of the fallen as part of the Armistice Service. The clerk was asked to write to the Secretary of the PCC making this suggestion.

C'llr Norris told the meeting that the annual clean-up of the Churchyard would be arranged for 10.30am on Saturday 3rd November. It was agreed that the Clerk would prepare a poster to say any help from volunteers would be appreciated and also write to the Village Hall Committee asking for volunteers.

(b) Plan of churchyard

It is understood that this is being prepared and should be available shortly.

(c) Request for erection of memorial stone

A request had been received for the erection of a memorial. This is in the Parish Council part of the Churchyard. The request was discussed. It was agreed that the parish Council should adopt the Diocese rules on the erection of memorials. It was unanimously agreed that this was not a traditional gravestone and the Parish Council could not agree to the proposal which was inconsistent with the rules of the Diocese and as this is a graveyard in an ancient Church would not be appropriate. The clerk would write to Church Stretton Memorials to advise them of this decision.

7. Shropshire Council Local Joint Committee

The next meeting of the LJC has yet to be arranged.

8. Planning:

a. Decisions on previously discussed applications:

- 18/02315/AGR Wilstone Farm, Wilstone - Excavation of earth to create bunded slurry lagoon. Agricultural Application – PC not consulted – forwarded to all Councillors 20.6.18 – Decision 15th June requires full application.
- 18/02310/FUL Southmere, Cardington – erection of stable building and installation of menage and post and rail fencing. Forwarded to all Councillors 1.6.18 (Previous application 17/05575/FUL Refused). – Granted 24.7.18
- 18/02730/FUL Cruck Barn, Gretton - : Erection of three bay garage with study, bedroom and en suite above following removal of existing steel portal frame, roof and cladding (also LB application) Forwarded to all councillors 20.6.18.- Shown as Awaiting a Decision.

b. considered between meetings using delegated powers:

- 18/03208/FUL Upper Farm, Wilstone – construction of an agricultural slurry lagoon. Forwarded to Councillors 24.7.18. Parish Council had no objection. Shown as awaiting a Decision
- 18/03187/AGR. Middle Hill Farm, Cardington Moor – erection of a new building to replace previous agricultural building – Agricultural application sent to Parish Council for information only. Forwarded to all councillors 17.7.18

c. Any other planning matters including any new planning applications received just before the meeting.

- 18/03661/FUL Barn Conversion, NE of Chatwall Lawn. Forwarded to all Councillors 14.8.18. It was proposed by C’lr Seabury, seconded by C’lr Norris and unanimously agreed that the Parish Council had no objection to this application.
- 18/03846/VAR Brook House, Cardington. Variation of Condition to allow for re-building of existing house wall due to structural issues – forwarded to all Councillors 29.8.18. C’lr Tonks declared a prejudicial interest as this was his own application. Before leaving the room he explained the request for the variation. It was proposed by C’lr Davies, seconded by C’lr Norris and unanimously agreed that the Parish Council had no objection to this application.
- 18/03859/FUL Upper Farm, Wilstone – construction of building to cover agricultural yard existing. Forwarded to all Councillors 29.8.18. C’lr Pennington declared a prejudicial interest as this application had been made by a family member. C’lr Pennington left the room when this application was discussed. It was proposed by C’lr Davies, seconded by C’lr Rogers and unanimously agreed that the Parish Council had no objection to this application.

9. Finance:

a. Invoices to pay:

- Mr D Hall was paid £230 for the grass cutting in the Churchyard on 19.7.18 after e-mail approval by Councillors. Cheque No. 100267
- Clerk salary – Jun/Jul £330.06 plus £10.96 postage. Total £341.02. Paid cheque No. 100268
- HMRC Tax due on Clerk’s salary. £82.60. Paid cheque No. 100269
- Election charges 2017 Election £765.46. Paid Cheque No. 100270
- A J Francis - Church Wall Repairs £5,765. Paid cheque No. 100271
- Mr D Elliott £49.97 for web site hosting for the Village Website, on which the Parish Council display Agenda and Minutes. It had been previously agreed that the Village and Parish Council web sites would run in tandem for a further 12 months.

It was proposed by C’lr Norris, seconded by C’lr McMillan and unanimously agreed that the above invoices be paid.

b. Balance held at Bank

The Secretary had prepared the bank reconciliation showing a balance of £10606.14. This included £1599.16 Balance CIL money; £2,262.96 Highways Maintenance Grant; £1720 burial fees; £1,088 transparency fund; £2,079 carry forward at 1st April plus £1,856.29 balance of 2018/19 precept. (the £1,856.29 includes the repayment of £108.26 VAT reclaimed for 2017/18 purchases repaid in this financial year)

c. External Audit

The Annual Statement and supporting papers were sent to the External auditor on 29th May. To date the Clerk has not received any feedback.

10. Data Protection – Clerk to update

The Clerk has yet to purchase the computer and transfer all the data to the new computer which will be password protected.

C’lir Rogers has notified the Clerk of her dedicated Parish Council e-mail address.

11. Highways

a. Maintenance scheme: update.

C’lir Norris told the meeting that the work would be commenced shortly and the Environmental Monies amounting to £2,296.96 would be spent in this financial year. It was agreed that the Clerk would apply for a further Environmental Maintenance Grant if this was still available.

b. Highway Matters reported: update

- On 4th July the clerk requested the “slow horses” signs as requested by the member of the public attending the July meeting. To date a reply has not been received.
- Spreadsheet sent to Shropshire Council on 4.7.18 together with an e-mail from C’lir Tonks highlighting highway problems in the Parish. A meeting with the Highway Technician, Jonathon Ingolby, was requested. To date no contact has been received from Shropshire Council.
- The Parish Council are still waiting for the scheme for the footbridge in Cardington to be prepared and costed to allow the Parish Council to submit the Expression of Interest Form for CIL Money to cover the cost of this scheme. The Clerk has reminded Shropshire Council on numerous occasions.

c. Any further highway matter to report

The Clerk was asked to report that the sides of the highway were eroded and in danger of collapsing in Chapelwall Lane, 200 yards from the finger post travelling out of Cardington.

C’lir Morris told the meeting that the County Council may introduce a Road Warden Scheme, whereby volunteers could attend a course run by Shropshire Council, be provided with tools and covered by the County Council Insurance to do some highways work, such as repairing pot holes, on a voluntary basis.

12. Correspondence.

No other correspondence was reported

13. Consultation for strategy to deliver a Marches Network for charging electric vehicles – closing date for response 17th September

The clerk had e-mailed the link to all Councillors and it was agreed that anyone who wished to do so could access the draft strategy and make comments.

14. Date of next scheduled meeting – Tuesday 6th November, 2018 commencing at 8pm

There being no further business the meeting closed at 9.40pm