

**MINUTES**  
**CARDINGTON PARISH COUNCIL**  
**MEETING**  
held in Cardington Village Hall  
on  
3<sup>rd</sup> September 2024

**Present:**

C'llr Tonks (Chairman), C'llr Norris (Vice Chairman); C'llr Watkins,  
C'llr Davies; C'llr Seabury; C'llr Maydew;; C'llr Boulton, C'llr Rogers  
Clerk : Mrs J Griffiths  
Shropshire C'llr D. Morris  
One member of the public attended the meeting.

**Acceptance of Apologies**

Apologies were received from C'llr Rogers

The Chairman opened the meeting.

**1. Public Comments Limited to 15 minutes**

The members of the public attending the meeting did not wish to comment.

**2. Minutes Meeting held on Tuesday 2<sup>nd</sup> July 2024**

It was proposed by C'llr Watkins, seconded by C'llr Davies and unanimously agreed that the Minutes of the meeting held on 2<sup>nd</sup> July provided a true and accurate record of the meeting.

**3. Matters arising from the Minutes – Clerk to report for information only**

There were no matters arising that were not covered on the Agenda.

**4. Correspondence**

The Clerk circulates all correspondence as it is received.

The Clerk also reported the following:-

- email received On 28<sup>th</sup> September, which had been forwarded to the Chairman, giving details of a planning training seminar being run in conjunction with the CPRE. This will cover all aspects of the planning system and how to make effective representations. The first session will be on Tuesday 24<sup>th</sup> September followed by a repeat session on Thursday 23<sup>rd</sup> January 2025. C'llr Watkins told the meeting that he may attend the January session and this will be confirmed at a later date.
- Shropshire Council e mail giving details of garden waste collections after 1<sup>st</sup> October. This was received on the day of the meeting and circulated to all Councillors. The clerk had also circulated to Catherine to add to the village web site and for inclusion in the Honeypot magazine

**5. Broadband Update**

The Chairman had attended the Webinar in June and obtained contact details for a member of the Voneus team. He had asked for a further update and explained the problems with the service being rolled out in Gretton. To date the Chairman has not received a reply. C'llr Norris told the meeting that the service was still not provided at Gretton and the company seemed unaware why this could not be achieved.

The Clerk had forwarded the report received from Shropshire Council to all Councillors. This report was entitled "The delivery of gigabit-capable broadband infrastructure : A Guide for Councillors, September 2024.

## **6. Finance**

### **(a) Accounts due for payment**

The following cheques were due for payment:

- As agreed at the July Meeting Darren Hall had been paid for the second cut of the grass in the churchyard. Cheque No. 100019 in the sum of £260. This had been paid on 22<sup>nd</sup> July
- HMRC Tax due on Clerk's salary £115.60 cheque No 100020
- Clerk's salary and expenses £490.85 cheque No 100021

It was proposed by C'lr Seabury, seconded by C'lr Boulton and unanimously agreed that the above accounts be paid.

### **(b) Bank Reconciliation**

The Clerk circulated the Bank reconciliation showing a balance held at bank, after payment of the above accounts and receipt of the Neighbourhood Fund money, amounting to £18,571.92.

The Clerk told the meeting that the £750 EMG had not been transferred to the Parish Council bank and the clerk had enquired when this will be paid.

It was proposed by C'lr Davies, seconded by C'lr Pennington and unanimously agreed that this provided a true and accurate financial record. The Bank reconciliation was then signed by C'lr Watkins.

It was agreed at the July meeting that C'lr Watkins, C'lr Tonks and C'lr Rogers would be added as signatories on the parish council bank account. The mandates were completed at the July meeting and forwarded to Barclays. The personal details form for C'lr Watkins had not been dated and the bank were requesting a new form. They were also requesting a further mandate form to be signed by the three new signatories. These were completed at the September meeting by C'lr Tonks and C'lr Watkins. As C'lr Rogers had sent her apologies the Clerk agreed to contact C'lr Rogers and when she had signed the form this would be forwarded to Barclays to add the three additional signatories on the account.

### **(c) AGAR – Exemption Certificate**

The Clerk told the meeting that the Exemption from a full audit and now been agreed and the external Auditor had sent the Exemption Certificate by e mail on 23<sup>rd</sup> August.

## **7. Planning:**

### **(a) Decisions on previously discussed applications:**

24/01896/FUL Upper Farm, Gretton

Erection of agricultural building to cover agricultural yard received 13<sup>th</sup> June and forwarded to all Councillors. A site visit had been held prior to the July meeting and it was proposed by C'lr Seabury, seconded by C'lr Boulton and unanimously agreed that the Parish Council would support this application as although it would be visible it would not appear to be obtrusive, The Clerk told the September meeting that this application was approved on 1<sup>st</sup> August.

### **(b) Applications considered between meetings using delegated powers**

No applications were considered between meetings.

### **(c) Clerk to report any other planning before matters including any new planning applications received just the meeting.**

24/2805/FUL Unit 2, Holt Preen Manor Barns, Plaish

Conversion of a stone barn (Unit 2 barn) to 1 No. dwelling, including infilling of the mid

section of the first floor of the curtilage of listed building. This application was received on 13<sup>th</sup> August and forwarded to all Councillors. This was discussed at the September meeting when it was proposed by C'Ilr Seabury, seconded by C'Ilr Boulton and unanimously agreed that as the issues the Parish Council raised when commenting on a previous application which was refused, seem to have been addressed in the latest application the Parish Council would support this application.

Building on track from Broom Cottage leading to the Forestry Commission land  
It was reported that a building/shed on this track was being used for residential use without planning permission. It was unanimously agreed that the Clerk would report this to Planning Enforcement,

## **8. Highways**

### **a. Highway Maintenance Scheme : Update**

It had been agreed at the April meeting that a passing place could be made on the road from Chatwall to Enchmarsh. C'Ilr Norris agreed to ask J Dale, the contractor who carries out the Environmental work and ask him to do this work.

### **b. Progress on Highway Matters reported**

The following defects were reported at the March meeting:-

- It was reported at the May meeting that the white lines on the junction passed the Royal Oak had not yet been painted. It was confirmed that this work had now been carried out

The following was reported at the July meeting:-

- C'Ilr Boulton reported a deep pot hole outside his property. The Chairman had taken a photograph of the pothole and it was agreed that this would be forwarded to C'Ilr Dan Morris. C'Ilr Morris has report this on FixMyStreet

### **c. Any further Highway Matters**

- The Clerk had forwarded details of a temporary road closure from A49 junction to Day House junction, Leebotwood. The closure would be from 2<sup>nd</sup> - 3<sup>rd</sup> October. The notice was received and forwarded to all Councillors on 14<sup>th</sup> August.
- Road Closure B4371 Wall Under Heywood from 11<sup>th</sup> November to 23<sup>rd</sup> November. Night closures for carriageway repairs, closures 8pm – 6am. Forwarded to all Councillors on 2<sup>nd</sup> September
- C'Ilr Morris told the meeting that the night closures on the A49 at Church Stretton were being delayed and it is now envisaged that this will start on 11<sup>th</sup> October and result in six weekend night closures.

## **9. Church Wall Repairs**

C'Ilr Norris told the meeting that this work would commence in the next few weeks.

## **10. Cabinet Office recommendation gov.uk e mail addresses**

The Clerk explained that the Cabinet Office recommendations are that all Parish Councils should have a gov.uk web site and e mail addresses. Grant of £100 are available to the first 1,000 Parish Councils who apply. ICT Vision are one of the approved Cabinet Office contractors. The Clerk had enquired the costs involved and had been advised by ICT the the following costs would apply:-  
Gov.uk domain cost of £125 plus VAT (excluding the £100 funding)  
Plus £65 plus VAT every two years for renewal of the domain name  
Transferring date from existing mail box to new gov.uk mail box £35 plus VAT per e mail address. This would allow all existing e mails sent to the co.uk e mail address to be forwarded to the new gov.uk mail box.  
E mail accounts £20 each plus VAT each per year

It was proposed by C'Ilr Seabury, seconded by C'Ilr Boulton and unanimously agreed that the Parish Council would not apply for funding or the gov.uk address.

### **11. Local Nature Recovery Survey – circulated to all Councillors on 9<sup>th</sup> August**

It was unanimously agreed that this would not be completed on behalf of the Parish Council but left to individuals to complete the Survey. A hard copy of the Survey was handed to C'Ilr Maydew.

### **12. Shropshire Council Report**

C'Ilr Morris reported the following:-

- The Shropshire Housing Target had been revised. 2,059 new homes was now the yearly target, as opposed to the previous target of £1,450 new homes per year.
- As we now have a change of Government the provision of a North/West Relief road was now being reviewed.
- Shropshire Council had a Good Ofsted report for Looked After Children in the County.
- Shropshire Council have to make £65m savings in this financial year. 53% of the saving have now been identified.
- Staff would be moving from the Shirehall to the University Centre in Frankwell Quay, as the University are now moving out of these premises. The Shirehall would then be empty and possibly sold off.

### **13. Date of next meeting**

Tuesday 5<sup>th</sup> November commencing at 8pm.

There being no other business the meeting closed at 9.30pm