

MINUTES
CARDINGTON PARISH COUNCIL MEETING
held in Cardington Village Hall
on
Tuesday 1st March 2022 following the Annual Meeting

Present:

C'llr Tonks (Chairman); C'llr Norris (Vice Chairman); C'llr Maydew; C'llr Davies; C'llr Pennington; C'llr Boulton; C'llr Watkins, C'llr V Rogers.

Clerk : Mrs J Griffiths
Shropshire C'llr D Morris

Two members of the public attended the meeting.

1. Public Session. Limited to 15 minutes

The Members of the public attending the meeting did not wish to comment.

2. Acceptance of Apologies

All Councillors were present at the meeting.

3. Declarations of Interest

C'llr D Watkins declared a prejudicial interest in the Planning Appeal for the Proposed Holiday Park to the West of Gilberries Lane, Gretton (Item 7(c) and left the room when this item was discussed.

4. Minutes of the meeting held on Tuesday 18th January 2022

It was proposed by C'llr Watkins, seconded by C'llr Boulton and unanimously agreed that the Minutes of the meeting held on 18th January provided a true and accurate record of the meeting.

Matters arising from the Minutes not shown on the Agenda:-

C'llr Watkins told the meeting that Shropshire Council Rights of Way Officers had visited the bridge on the footpath which was now closed to the bridge being damaged. He told the meeting that he was impressed with the Officers who visited the site. They had expressed concern at the amount of work involved in constructing a replacement bridge which may well be washed away again. They are now exploring the possibility of redirecting the public right of way to use a bridge on land in C'llr Watkins ownership. In the meantime the temporary closure of the footpath would be extended.

5. Correspondence

The Clerk forwards all correspondence by e mail the day it is received.

The Clerk reported the following correspondence at the meeting:-

- The South Shropshire Area Committee Meeting will be held on 22nd March, Details were circulated to all councillors on 22nd February
- The Clerk told the meeting that she understood that the persons nominated to attend the Lord-Lieutenant's Shropshire Garden Party to be held on Wednesday 8th June 2022 have now been contacted. .
- The next meeting to discuss the Local Policing Charter will be held via Zoom at 6pm on 14th April. Details of these meetings were forwarded to all Councillors on 19th October, 2021 and discussed under correspondence at the January meeting.
- Great British Spring Clean 2022 : Will your Town or Parish Council Take Part. Forwarded to all Councillors on 14th February.

- Shropshire Cycling and Waling Infrastructure – Area Workshop 15th February and Walkover and Cycle 18th February. Details were received and circulated to all Councillors on 11th February.
- Shropshire Council – Poster regarding Flooding – asking anyone affected to contact Shropshire Council. The poster was handed to the Chairman to put on the Village Notice Board and the Clerk will also arrange to put on the web site.

6. Broadband Update

The Chairman told the meeting that SWS had abandoned an idea to use ducting from Longville exchange but would up-rate the transmitter at Stone Acton and install a receiving dish on the Village Hall. Subject to permissions SWS would connect fibre optic cable from this receiver to the BT/Openreach infrastructure and onward to individual properties around Cardington village for customers who wish to buy this service. Stage two of the local roll out could be an extension to properties around Gretton. SWS are arranging a meeting for all interested parties at the Royal Oak on Wednesday 9th March at 7pm during which all questions should be answered,

7. Planning:

a. Decisions on previously discussed applications:

21/04818/FUL – Proposed Exception Site Dwelling south of Alderwood Caravan, Wilstone. The application had been circulated to Councillors prior to the November meeting. Councillors carried out a site visit. It was unanimously agreed that the Parish Council would support the application and would make the following comments:-

Councillors carried out a site visit and the application was discussed at the Parish Council meeting on 2nd November. The Parish Council supported the application for a local needs dwelling but did make comments regarding the cladding. The Clerk told the March Meeting that this is shown on the website as “pending consideration”

21/05695/VAR – The Fold Yard, Wilstone – variation of Condition No. 2 (approved plans) to allow for change in design and rotation of the garage position. Circulated to all Councillors on 12.12.21/earlier 21/55577 circulated to Councillors on 3.12.21. Councillors carried out a site visit and had no objections to the proposal. This variation has been approved on 23rd February and the approval was circulated to all Councillors on 23rd February.

21/05808/FUL - Caradoc View, Hollyhurst.- Erection of two storey extension and link,renovation of existing dwelling and erection of detached garage. Circulated to Councillors on 3.12.21. It was reported at the January meeting that Councillors had carried out a site visit. It was proposed by C’lIr Davies, seconded by C’lIr Seabury and unanimously agreed that the Parish Council had no objections to this application. The Clerk told the March Meeting that this is shown on the website as “pending consideration” However, today, the Clerk had received an e mail from the Case Officer stating that the recommendation was likely to be for refusal and asking the Parish Council to clarify why they had no objection. It was proposed by C’lIr Boulton, seconded by C’lIr Davies that the Clerk would notify the Case Officer that the Parish Council when reaching the decision that they had no objection did not consider that there was any planning reason for objection and although the extension was quite large care had been taken not to have windows overlooking the two neighbouring properties and the Parish Council had no objection to the material being used. .

21/06016/FUL – Land South of Plaish Park, Plaish – erection of a local need affordable dwelling and single garage, alternations to vehicular access. Circulated to Councillors on 13.1.22. The application was discussed at the January meeting. It was proposed by C’lIr Bouton, seconded by C’lIr Norris and unanimously agreed that the Parish Council were happy with the location and the proposal was in keeping with nearby properties and the Parish Council would support this application. The Clerk told the March meeting that this is shown on the web site as “pending consideration”.

b. Applications considered between meetings using delegated powers

No application have been received and determined between meetings.

c. Clerk to report any other planning before matters including any new planning applications received just the meeting.

22/00575/COU - Three Oaks, Hollyhurst – Change of use from agricultural land to garden adjoining existing garden. This application was received and forwarded to Councillors on 21st February. This application was discussed. It was proposed by C'Ilr Seabury, seconded by C'Ilr

Boulton and unanimously agreed that the Parish Council had no objection to this application. **APP/L3245/W/21/3289060** Planning Appeal under Section 78. Proposed Holiday Park to the West of Gilberies Lane. (Application reference 20/01280/FUL). Shropshire Council advised the Parish Council on 8th February that an Appeal had been made to the Secretary of State against the decision of Shropshire Council to refuse to grant planning permission. This was forwarded to Councillors on 9th February. The Parish Council had objected to the application and a copy of the objection was forwarded to all Councillors on 9th February. C'Ilr Watkins had declared a prejudicial interest (see item 3 of these Minutes) and left the room when this item was discussed. The Clerk read out the comments made when objecting to the application. C'Ilr Maydew commented that if Acton Scott were to close this could result in even greater traffic in the area as the Holiday Park proposals were to include a Museum. It was proposed by C'Ilr Seabury, seconded by C'Ilr Boulton and unanimously agreed that the Parish Council would not comment further as their original objections would be forwarded to the Secretary of State who would determine the appeal. C'Ilr Watkins was then invited to rejoin the meeting.

8. Highways

a. Highways Maintenance scheme: update.

C'Ilr Norris told the meeting that the contractor was now carrying out the Environmental Maintenance Grant work and would be submitting the invoice before the end of the financial year. As the present contractor was retiring and would not be able to carry out the work in 2022/23 it was unanimously agreed that Jeremy Dale would be asked to carry out the work in the next financial year.

b. Progress on Highway Matters reported

The Clerk had spoken to Shropshire Council and reported the abandoned vehicle which is in a layby on the road leading from Broome to Kenley. Shropshire Council had checked the vehicle registration and the vehicle had a current MOT which expired on 13th October. Following the November meeting the Clerk spoke to the Police again and the Police advised that the vehicle had road tax until 1st April 2022.

Following a further report that the keys to the vehicle had been found hanging in a tree nearby the Clerk spoke to the Police again and was given an incident Number and the Police agreed to visit the site. The Police advised the Clerk that they had been unable to contact the owner as the change of ownership had not been registered with DVLA. It is understood that the Police did attend. However, the vehicle has not been removed.

Following the January meeting the Clerk spoke again to Shropshire Council and the Police. The Clerk e mailed Shropshire Councillor Dan Morris with the diary of events and he had also contacted Shropshire Council. However the vehicle has still not been removed. The Clerk and C'Ilr Morris agreed to chase up again.

c. Any further Highway Matters

C'Ilr Boulton reported frustration that Shropshire Council Officers had not responded to his offer to meet them and do a tour of the problem area in the Parish. C'Ilr Morris agreed to follow this up.

The Clerk was asked to report the following:-

- A culvert is broken opposite the property known as Montana on the road leading from Cardington to Leebotwood (approximately 300 yards from Cardington Village). There is also a blocked drain some 300 yards further up the road.
- There is serious flooding on the road from Gretton to Plaish.

- At Comley on the junction to Botvyle a tree has fallen and the tree roots moved to expose a large gap between the road edge and the stream.
- The steps on the public footpath opposite Comley Farm have a row of steps on the track up to the Lawley. These are in a dangerous condition. The Clerk agreed to report to Shropshire Council Public rights of Way Team.

9. Finance:

a. Invoices to pay:

Clerk Salary and Expenses Dec/Jan. Cheque No. 100358 in the sum of £3510.49

HMRC Tax due on Clerk's salary, Cheque No 100359 in the sum of £84.20

Cardington Village Hall - Hire of hall for meetings 2020/21. Cheque No. 100360 in the sum of £45

It was proposed by C'llr Pennington, seconded by C'llr Seabury and unanimously agreed that the above accounts be paid.

b. Bank Reconciliation

The Clerk circulated the bank reconciliation showing a balance of held at bank after payment of the above accounts. This showed a balance of £14,497.70 which included the following:-

£3,030.00 Burial fees

£ 293.00 balance in the Transparency fund

£1,599.16 CIL Money

£1,555.46 Neighbourhood Fund

£1,500.00 SCC EMG

£1,500.00 Matched Funding EMG

£5,019.96.65 PC Funds

It was proposed by C'llr Watkins, seconded by C'llr Davies and unanimously agreed that this was an accurate record of the financial position. The Chairman then signed the bank reconciliation and the bank statement.

c. Agree Application for Exempt Status from full audit for the 2021/22 Accounts

The £50 internal audit fee had been built into the precept. It was proposed by C'llr proposed by C'llr Norris, seconded by C'llr Watkins and unanimously agreed that the Clerk would apply to the External Auditor, PKF Littlejohn, for Exempt Status again this year.

d. Agree Internal Auditor for the 2021/22 Accounts

It was proposed by C'llr Seabury, seconded by C'llr Boulton and unanimously agreed that Mrs Lorna Pardoe would be asked to carry out the 2021/22 Internal Audit. The Clerk told the meeting that this would be carried out before the accounts were presented to the May meeting for approval.

10. Green Lanes Environmental Action Movement – Public Consultation

Details had been circulated to all Councillors on 13th February. It was agreed that vehicles using the Green Lanes in the AONB were causing damage and noise often throughout the night. The Clerk agreed to download the online consultation forms and these would be completed and circulated to all Councillors before a response was sent. The consultation closure on 9th April.

11. Jubilee Celebrations

C'llr Davies agreed to pursue the possibility of providing a topograph in a prominent position within the Parish. A local resident had agreed to do the engraving.

It is understood that a firework display will be held on the Caradoc.

A Sub Group of the Village Hall Committee are arranging a Street Party.

12. SALC/Chairman's Briefing – Update by Chairman (C'llr Tonks)

C'llr Tonks told the meeting that he considers the membership fee paid to SALC good value for money. The Chairman, C'llr Tonks, attends the Zoom bi-monthly meetings for Chairman of Town and Parish Councils. This is arranged by SALC and the information gleaned from these meetings is very useful. A representative from the Police and Crime Commissioners Officer will attend the next meeting.

13. Clerk to sign contract of Employment

The clerk had circulated the contract of employment, which included the salary agreed from 1st April, 22, to all Councillors on 18th February. The clerk has opted out of any pension arrangements and therefore the Parish Council do not have any liability. However, this position could well change in the future, It was unanimously agreed that the Clerk should sign the contract. This was then signed by the Clerk then signed by the Chairman on behalf of the Parish Council.

14. Date of next scheduled meeting – Tuesday 3rd May 2022 (Annual General Meeting) 7.30pm

The Clerk also confirmed the date of the remaining 2022 Meetings as follows:-

Tuesday 5th July

Tuesday 6th September

Tuesday 1st November

There being no other business the meeting closed at 9.52pm