

MINUTES
CARDINGTON PARISH COUNCIL ANNUAL GENERAL MEETING
held in Cardington Village Hall
on
Tuesday 3rd May at 8pm

Present:

C'Ilr Tonks (Chairman); C'Ilr Norris (Vice Chairman); C'Ilr Maydew; C'Ilr Davies;
C'Ilr Boulton; C'Ilr Watkins, C'Ilr V Rogers, C'Ilr Seabury

Clerk : Mrs J Griffiths
Shropshire C'Ilr D Morris

No members of the public attended the meeting.

Acceptance of Apologies
C'Ilr Pennington did not attend the meeting.

1. Election of Chairman

It was proposed by C'Ilr Seabury, seconded by C'Ilr Davies, and unanimously agreed that C'Ilr Tonks would be elected as Chairman to serve until the Annual General Meeting in May 2023.

2. Election of Vice-Chairman

It was proposed by C'Ilr Davies, seconded by C'Ilr Rogers, and unanimously agreed that C'Ilr Norris would be elected as Vice-Chairman to serve until the Annual General Meeting in May 2023.

3. Election of representative on local charity

It was proposed by C'Ilr Davies, seconded by C'Ilr Rogers, and unanimously agreed that C'Ilr Pennington would be elected as Vice-Chairman to serve until the Annual General Meeting in May 2023.

4. Election of Footpath Warden

It was proposed by C'Ilr Boulton, seconded by C'Ilr Rogers, and unanimously agreed that C'Ilr Pennington would be elected to serve as the Footpath Warden until the Annual General Meeting in May 2023. C'Ilr Watkins told the meeting he was happy to support C'Ilr Pennington if required.

5. Election of Tree Warden

It was proposed by C'Ilr Watkins, seconded by C'Ilr Rogers, and unanimously agreed that C'Ilr Boulton would be elected to serve as the Tree Warden until the Annual General Meeting in May 2023.

6. Election of representative on Village Hall Committee

It was proposed by C'Ilr Maydew, seconded by C'Ilr Seabury and unanimously agreed that C'Ilr Davies would be elected to serve as the Parish Council Representative on the Village Hall Committee until the Annual General Meeting in May 2023.

7. Election of Parish Councillor to liaise with Shropshire Council Highways Department

It was proposed by C'Ilr Rogers, seconded by C'Ilr Davies and unanimously agreed that C'Ilr Boulton would be elected to serve as the Parish Council Representative liaising with Shropshire Council Highways Department until the Annual General Meeting in May 2023.

8. Election of Councillors with delegated powers for Planning Applications

It was proposed by C'Ilr Tonks, seconded by C'Ilr Bulton and unanimously agreed that C'Ilr Seabury and C'Ilr Norris would liaise with other Councillors and arrange site visits where necessary if planning applications required Parish Council comments between meetings.

9. Public Comments Limited to 15 minutes

No members of the public attended the meeting..

10. Minutes of the meeting held on Tuesday 1st March 2022

The Clerk had not included C'Ilr Seabury as being present at the meeting. His name was added to the Minutes. It was proposed by C'Ilr Boulton, seconded by C'Ilr Rogers and unanimously agreed that the Minutes of the meeting held on 1st March provided a true and accurate record of the meeting.

11. Matters arising from the Minutes not shown on the Agenda

C'Ilr Watkins told the March meeting that Shropshire Council Rights of Way Officers had visited the bridge on the footpath which was now closed as the bridge had been damaged. They had expressed concern at the amount of work involved in constructing a replacement bridge which may well be washed away again. They are now exploring the possibility of redirecting the public right of way to use a bridge on land in C'Ilr Watkins ownership. In the meantime the temporary closure of the footpath would be extended. C'Ilr Watkins told the May meeting that the position remained unchanged. He also told the meeting that the re-directed part of the path would be "permissive" rather than a public footpath.

12. Broadband Update

The Chairman told the meeting that SWS had now erected a receiver on the Village Hall and some cabling work had commenced. Some of the poles shared between BT and Western Power were causing delays getting wayleaves but connections to faster broadband in the Village is progressing and it was hoped this would soon be rolled out to those outside the immediate village.

13. Jubilee Celebrations

C'Ilr Davies told the meeting that he had not managed to persuade the local resident to allow the Parish Council to position a topograph in a prominent position on his land.

A firework display will be held on the Caradoc.

A Sub Group of the Village Hall Committee are arranging a Street Party.

C'Ilr Norris told the meeting that they have planted two Oak trees in the Parish. It was agreed that a plaque would be provided and the trees would be registered on the Queens Jubilee Site.

C'Ilr Norris told the meeting that a road run was being organised for Saturday 4th June. Any vehicle, including tractors was welcome to take part in the run around roads in the Parish.

14. Finance

a. Approve 2021/22 Accounts

The Internal Auditor has checked and approved the Accounts. The Clerk circulated copies of the income and payments for the financial year and the year end bank reconciliation showing a balance at the bank at the end of the financial year totalling . £10,923.92 This includes the following:-

Burial Fees	£3,030.00
Transparency Fund	£ 293.12

CIL	£1,599.16
Neighbourhood Fund	£1,555.46
Matched Funding EMG balance	11.00
Balance of PC funds	£4435.18

£643.63 VAT on 2021/22 payments will be reclaimed and added to the 2022/23 income when received.

It was proposed by C'llr Boulton, seconded by C'llr Davies and unanimously agreed that this provided a true reflection of the Parish Councils financial status at the year end.

b. Agree Annual Governance Statement - Chair and Clerk to sign

The figures on the Annual Governance statement were a true record of the financial position as reported in Item 13a. It was proposed by C'llr Seabury, seconded by C'llr Rogers and unanimously agreed that this provided a true reflection of the Parish Councils financial status at the year end. It was proposed by C'llr Norris, seconded by C'llr Watkins and unanimously agreed that the Clerk and Chairman would sign the Annual Governance Statement which had been approved by the Internal Auditor.

c. Agree Application for Exempt Status from full audit for the 2021/22 Accounts

Although this has been previously agreed at earlier Parish Council Meetings the External Auditor asked for this to be agreed at a Parish Council Meeting after 31st March. It was proposed by C'llr Boulton, seconded by C'llr Norris and unanimously agreed that the Clerk would apply for exempt status.

d. Invoices to pay:

Clerk Salary and Expenses Apr/May. £419.82 Cheque No. 100362 in the sum of £419.82.

On 8.3.22 the Clerk received the new pay scales with effect from April 2021. The salary point agreed for the Clerk means there is an increase of 25p per hour. This will mean an increase of £52 for the year, making the Clerk's salary £3,052 whereas it was £3,000 when setting the precept.

HMRC Tax due on Clerk's salary £101.60, Cheque No 100363 in the sum of £101.60

L. Pardoe Internal Auditor fee £50. Cheque no. 100364 in the sum of £50

SALC Affiliation fee 1.4.22 – 31.3.23 £231.04. Cheque No 100365 in the sum of £231.04

SALC 50% of the account for the Clerk to attend Audit Update Training (shared with All Stretton, Smethcott & Woolstaston Parish Council) £15. Cheque No.100366 in the sum of £15

It was proposed by C'llr Norris, seconded by C'llr Seabury and unanimously agreed that the above accounts be paid.

e. Bank Reconciliation

The Clerk circulated the bank reconciliation showing a balance of £18,105.46 held at bank after payment of the above accounts and income received after 1st April 2022.

The balance of £18,105.46 includes the £7,260 precept paid and £738.90

Neighbourhood fund paid. The balance includes the following sums:-

£3,030.00 Burial fees

£ 293.12 balance in the Transparency fund

£1,599.16 CIL Money

£2,294.36 Neighbourhood Fund

£1,500.00 Matched Funding EMG

£ 11.00 Balance Matched Funding 2021/22

£9,377.82 PC Funds

The Clerk told the meeting that Shropshire Council had approved the application for £1,500 Matched EMG Funding for 2022/23. This is likely to be paid less £11 underspend on matched funding in 2021/22. When this is received it will be added to the income for 2022/23

It was proposed by C'llr Watkins, seconded by C'llr Davies and unanimously agreed

that this was an accurate record of the financial position. The Chairman then signed the bank reconciliation and the bank statement.

15. Highways

a. Highways Maintenance scheme: update.

The contractor has completed and been paid for the Highways Maintenance Work for 2021/22.

The Contractor had written to the Clerk to confirm that he will not be able to carry out the work in 2022/23.

Jeremy Dale has agreed to carry out this work in the 2022/23 financial year. The Clerk gave C'llr Norris his contact details.

b. Progress on Highway Matters reported

Numerous reports have been made over a long periods both to the Police and Shropshire Council concerning the abandoned vehicle which is in a layby on the road leading from Broome to Kenley. C'llr Noris told the meeting that the vehicle has now been collected.

Highway Matters reported at the March Meeting:-

- A culvert is broken opposite the property known as Montana on the road leading from Cardington to Leebotwood (approximately 300 yards from Cardington Village). There is also a blocked drain some 300 yards further up the road. C'llr Boulton to report on the new Shropshire Council on line reporting system.
- There is serious flooding on the road from Gretton to Plaish. C'llr Boulton to report on the new Shropshire Council on line reporting system.
- At Comley on the junction to Botvyle a tree has fallen and the tree roots moved to expose a large gap between the road edge and the stream. C'llr Boulton to report on the new Shropshire Council on line reporting system.
- The steps on the public footpath opposite Comley Farm have a row of steps on the track up to the Lawley. These are in a dangerous condition. The Clerk reported this to Shropshire Council Public Rights of Way Team and C'llr Seabury told the meeting that the repairs were carried out.

C'llr Boulton told the meeting that he had arranged a meeting the following evening with senior representatives of Shropshire Council Highways Department and intended to do a tour of the Parish pointing out all the defects. C'llr Bulton thanked Shropshire Councillor Dan Morris for helping to expedite the meeting.

c. Any further Highway Matters

C'llr Boulton was given extra highway matters to add to the list for the meeting the following evening.

It was agreed that the portflio holder for highways would be invited to attend the July meeting.

16. SALC/Chairman's Briefing – Update by Chairman (C'llr Tonks)

The Chairman told the meeting that he is invited to attend Zoom meetings every two months which he finds very interesting. At the last meeting John Campion, the Police and Crime Commissioner gave a presentation. Additional police officers have now been appointed. There is as concentration on speed enforcement in the County. Pontesbury Parish Council have installed new camera number plate recognition camera to record speeds and offenders. This is a trial and no action. other than warning notices to owners of vehicles offending or recording exceptional speed, will be taken against offenders.

17. Correspondence

The Clerk circulates all correspondence as it is received.

18. Planning:

a. Decisions on previously discussed applications:

21/04818/FUL – Proposed Exception Site Dwelling south of Alderwood Caravan, Wilstone. The application had been circulated to Councillors prior to the November meeting. Councillors carried out a site visit. It was unanimously agreed that the Parish Council would support the application and would make the following comments:-

Councillors carried out a site visit and the application was discussed at the Parish Council meeting on 2nd November. The Parish Council supported the application for a local needs dwelling but did make comments regarding the cladding. The Clerk told the May Meeting that this is shown on the website as “pending consideration”

21/05808/FUL - Caradoc View, Hollyhurst.- Erection of two storey extension and link, renovation of existing dwelling and erection of detached garage. Circulated to Councillors on 3.12.21. It was reported at the January meeting that Councillors had carried out a site visit. It was proposed by C’Ilr Davies, seconded by C’Ilr Seabury and unanimously agreed that the Parish Council had no objections to this application. The Clerk told the March Meeting that this is shown on the website as “pending consideration” However, the Clerk told the March meeting that she had now received an e mail from the Case Officer stating that the recommendation was likely to be for refusal and asking the Parish Council to clarify why they had no objection. It was proposed by C’Ilr Boulton, seconded by C’Ilr Davies that the Clerk would notify the Case Officer that the Parish Council when reaching the decision that they had no objection did not consider that there was any planning reason for objection and although the extension was quite large care had been taken not to have windows overlooking the two neighbouring properties and the Parish Council had no objection to the material being used. . On 8th March the Clerk had circulated the notice saying the application had been withdrawn.

21/06016/FUL – Land South of Plaish Park, Plaish – erection of a local need affordable dwelling and single garage, alternations to vehicular access. Circulated to Councillors on 13th January. The application was discussed at the January meeting. It was proposed by C’Ilr Boulton, seconded by C’Ilr Norris and unanimously agreed that the Parish Council were happy with the location and the proposal was in keeping with nearby properties and the Parish Council would support this application. The Clerk told the May meeting that this is shown on the web site as “pending consideration”.

22/00575/COU - Three Oaks, Hollyhurst – Change of use from agricultural land to garden adjoining existing garden. .This application was received and forwarded to Councillors on 21st February. This application was discussed at the March meeting when it was proposed by C’Ilr Seabury, seconded by C’Ilr Boulton and unanimously agreed that the Parish Council had no objection to this application. The Clerk told the May meeting that this application had been approved on 5.4.22

b. Applications considered between meetings using delegated powers

22/00980/FUL - Gretton Lodge, Cardington – conversion of 2 No. stables to a holiday let together with small rear extension to include a balcony at first floor and new rear roof to the existing house conservatory. This application was circulated to all Councillors on 12th March. The Parish Council had no objection and supported this application.

c. Clerk to report any other planning before matters including any new planning applications received just the meeting.

No further applications had been received.

19. Shropshire Council Report

Shropshire Councillor Dan Morris gave the following report:-

- The Highway Technician Jonathon Ingolby has been moved to another area and the new Technician for the Parish is Andy Oliver.
- The new wheely bins for recycling will soon be delivered to households who expressed an interest.
- There will be a by election for Highley as the Independent Councillor had resigned.
- Shropshire Council support to Ukraine 145 hosts had come forward and only 2 had proved to be unsuitable. 74 have been placed with hosts. The average age being 27 and 2/3rds being female. Ukraine individuals will receive a one off £200 payment and host families will be paid £350 per month. 14 families have now been given school places in the County.
- Full Council will meet o Thursday.

20. Date of next scheduled meeting – Tuesday 5th July 2022 at 8pm

The Clerk also confirmed the date of the remaining 2022 Meetings as follows:-

Tuesday 6th September

Tuesday 1st November

There being no other business the meeting closed at 9.20pm