

MINUTES
CARDINGTON PARISH COUNCIL MEETING
held in Cardington Village Hall
on
Tuesday 18th January 2022 commencing at 8pm

Present:

C'llr Tonks (Chairman); C'llr Norris (Vice Chairman); C'llr Maydew; C'llr Davies; C'llr Pennington; C'llr Boulton; C'llr Watkins, C'llr V Rogers.

Clerk : Mrs J Griffiths

Shropshire C'llr D Morris arrived at 9.30pm after attending two other Parish Council meetings.

One member of the public attended the meeting.

1. Public Session. Limited to 15 minutes

The Clerk read out an e mail she had received on 17th January from a member of the public relating to items they wish to bring to the attention of the Parish Council as follows:-

Concerns with the temporary closure of footpath 102A Cardington at Gretton Mill. Are there any updates as to when this will be reopened? The Clerk had copied the following information from Shropshire Council web site:-

“FP 102A Cardington at Gretton Mill which leaves Gilberries Lane at GR SO5131 2945 running in a westerly direction through the property known as Gretton Mill, over the footbridge to terminate on the western side of the bridge at its junction with FP 108 at GR SO 5121 9452. The Order will come into operation on 26 August 2021 for a period of up to 6 months and is required on the grounds of public safety due to the footbridge being unsafe. There is no alternative route available and no outlet onto Gilberries Lane at Gretton Mill.”.

Assuming that the Parish Council would support the continuation of the heritage assets including the rare breed Shire Horses.

2. Acceptance of Apologies

All Councillors were present at the meeting.

3. Declarations of Interest

No declarations of interest were received.

4. Minutes of the meeting held on Tuesday 2nd November 2021

It was proposed by C'llr Boulton, seconded by C'llr Watkins and unanimously agreed that the Minutes of the meeting held on 2nd November provided a true and accurate record of the meeting.

At the November meeting C'llr Davies suggested that a plaque pointing out the surrounding landmarks should be erected to celebrate the Queen's Diamond Jubilee. He agreed to obtain costings and report to the January Meeting. C'llr Davies told the meeting that he had spoken to the landowners who had refused to have anything on their land. He agreed to further investigate and report back to the March meeting.

5. Correspondence

The Clerk forwards all correspondence by e mail the day it is received.

The Clerk reported the following correspondence at the meeting:-

- The Clerk told the meeting that she had forwarded the nomination for two members of the public to attend the Lord-Lieutenant's Shropshire Garden Party to be held in June 2022.
- The Clerk had received an e mail from a member of the public on 2nd December (this followed an earlier e mail which the member of the public sent on 18th November, and which was not received). The e mail contained a complaint that hedges fronting their property and stock fences had been cut by a neighbour without their consent. The e mail was forwarded to all Parish Councillors. As the hedges referred to were in the ownership of C'lr D Watkins he declared a prejudicial interest and took no part in any conversations. The Clerk responded by e mail to the member of the public on 9th December stating "I can confirm that the Parish Council cannot comment or get involved in what is clearly a neighbour dispute. The Parish Council would suggest you contact the owner of the hedge if you wish to establish who actually carried out this work. If you wish to proceed with a complaint I would therefore suggest you route this through the appropriate channels"
- The Clerk circulated the forms for Councillors to apply for a free copy of the Full Register of Electors for sole use of Parish Councillors in Office until May 2025.
- SALC November Bulletin regarding Burial Ground Issues had been forwarded to the Chairman who in turn forwarded this to the Church and Councillors who are involved with the Church. They are awaiting further reports.
- The Local Cycling and Walking Infrastructure Plan had been circulated to all Councillors. The Chairman had e mailed Councillors on 6th January asking if they wished to comment. The Parish Council did not comment.
- Details showing the date for Meetings to discuss the Local Policing Charter are 14th April and 13th October, 2022 to be held from 6pm to 8pm via Zoom if anyone wishes to attend.
- Notice from Shropshire Council regarding ordering new bin to replace black recycling boxes. A notice has been placed on the web site and on the village notice board.

6. Broadband Update

The Chairman told the meeting that he had received an e mail update from SWS on 16th December. The response from members of the public enabled them to move forward with Cardington's Gigabit Solution.

It is envisaged that the underground duct in the village will be used for the fibre network.

The next step will be to request for some of the poles in the village to be surveyed by Openreach to establish if they are fit to be used by SWS to deliver fibre into premises.

The Chairman told the meeting that he had met with the Chief Engineer on 16th January and understood that a mast will be erected in the village which will receive the signal from Stone Acton. The Chairman was given a number of queries to pass on and asked Councillors to let me have details of any further queries.

It is hoped that work will commence with Stage 1 being in the centre of the village. They expect to start work in February and agreed to keep the Parish Council updated.

7. Planning:

a. Decisions on previously discussed applications:

21/03619/FUL – The Barracks, 17 Cardington – erection of car port extension to existing workshop building. Circulated to Councillors on 16.8.21. The Parish Council commented on this application. This application was approved on 15.11.21

21/04134/FUL The Barracks, 17 Cardington – erection of Orangery extension. Circulated to

Councillors on 8.9.21. The Parish Council supported this application. This application was approved on 15.12.21

21/04425/LBC – Plaish Hall – amendment to previously agreed LBC regarding replacement windows to Listed Building. Circulated to Councillors on 27.9.21. The Parish Council did not comment on this application. This application was approved on 8.11.21

21/04334/FUL - Broom Hall Farm, Church Preen - Installation of 2 No. ground mounted solar panels. Circulated to Councillors on 27.9.21. It was unanimously agreed that the solar panels would not be visible from the highway or neighbouring properties and the Parish Council would support this application. This application was approved on 16.11.21

21/04412/FUL Waterloo, Cardington – Erection of side and rear extensions and erection of detached garage. Circulated to Councillors on 5.10.21. Councillors had attended a site visit. It was unanimously agreed that the application did not impact on any neighbouring properties and the Parish Council would support the application. The application was approved on 14.1.22

21/04818/FUL – Proposed Exception Site Dwelling south of Alderwood Caravan, Wilstone. The application had been circulated to Councillors prior to the November meeting. Councillors carried out a site visit. It was unanimously agreed that the Parish Council would support the application and would make the following comments:-

“Councillors ,carried out a site visit and the application was discussed at the Parish Council meeting on 2nd November. The Parish Council supported the application for a local needs dwelling but did make comments regarding the cladding.

b. Applications considered between meetings using delegated powers

21/05695/VAR – The Fold Yard, Wilstone – variation of Condition No. 2 (approved plans) to allow for change in design and rotation of the garage position. Circulated to all Councillors on 12.12.21/earlier 21/55577 circulated to Councillors on 3.12.21. Councillors carried out a site visit and had no objections to the proposal.

21/05808/FUL - Caradoc View, Hollyhurst.- Erection of two storey extension and link, renovation of existing dwelling and erection of detached garage. Circulated to Councillors on 3.12.21. It was reported at the January meeting that Councillors had carried out a site visit. It was proposed by C’Ilr Davies, seconded by C’Ilr Seabury and unanimously agreed that the Parish Council had no objections to this application.

c. Clerk to report any other planning before matters including any new planning applications received just the meeting.

21/06016/FUL – Land South of Plaish Park, Plaish – erection of a local need affordable dwelling and single garage, alternations to vehicular access. Circulated to Councillors on 13.1.22. The application was discussed at the January meeting. It was proposed by C’Ilr Bouton, seconded by C’Ilr Norris and unanimously agreed that the Parish Council were happy with the location and the proposal was in keeping with nearby properties and the Parish Council would support this application.

8. Highways

a. Highways Maintenance scheme: update.

No work had been carried out and it was envisaged that work would commence as soon as Shropshire Council carried out work to empty gullies within the Parish. The Clerk agreed to contact Shropshire Council and ask them to commence the gulley emptying as soon as possible to enable the contractor to carry out the work before the end of the financial year.

b. Progress on Highway Matters reported

The Clerk had spoken to Shropshire Council and reported the abandoned vehicle which is in a layby on the road leading from Broome to Kenley. Shropshire Council had checked the vehicle registration and the vehicle had a current MOT which expired on 13th October. Following the November meeting the Clerk spoke to the Police again and the Police advised that the vehicle had road tax until 1st April 2022.

Following a further report that the keys to the vehicle had been found hanging in a tree nearby the Clerk spoke to the Police again and was given an incident Number and the Police agreed to visit

the site. The Police advised the Clerk that they had been unable to contact the owner as the change of ownership had not been registered with DVLA. It is understood that the Police did attend. However, the vehicle has not been removed. The clerk has a contact number for the case officer and has attempted to contact her for an update and continually left messages but to date no feedback has been received. The Clerk agreed to keep following this up and report back to Councillors.

c. Any further Highway Matters

The Clerk was asked to report the following highway matters:-

- Grit bins do not appear to have been replenished this winter. The Clerk agreed to report.
- There is a blocked drain on the highway approximately 500 yards from Enchmarsh as you travel towards Cardington. The Clerk will report.
- There is a hole in the highway on the Gretton road by No. 7 Gretton where a drain has collapsed. Barriers have been in place for some time, but no work has been carried out. The Clerk agreed to report.
- C'llr Boulton report general dissatisfaction about progress on potholes which were continually reported on the Shropshire Council portal. C'llr D Morris agreed to report the Parish Councils frustration at lack of response.
- C'llr Norris told the meeting that the Snow Ploughing Contractors had not been contacted or given any instructions to carry out work this winter. C'llr Dan Morris agreed to follow up.

The Clerk had circulated a notice showing the closure of Gilberries Lane from 23rd – 25th February for Openreach to build 2 precast jointing chambers and install 8 metres of 1 way poly duct in the carriageway.

9. Finance:

a. Invoices to pay:

Clerk Salary and Expenses Dec/Jan. Cheque No. 100355 in the sum of £351.55

HMRC Tax due on Clerk's salary, Cheque No 100356 in the sum of £84.20

Information Commissioner – GDPR Fee. Cheque No. 100357 in the sum of £40

It was proposed by C'llr Davies, seconded by C'llr Pennington and unanimously agreed that the above accounts be paid.

b. Bank Reconciliation

The Clerk circulated the bank reconciliation showing a balance of held at bank after payment of the above accounts. This showed a balance of £14977.39 which included the following:-

£3,030.00 Burial fees

£ 293.00 balance in the Transparency fund

£1,599.16 CIL Money

£1,555.46 Neighbourhood Fund

£1,500.00 SCC EMG

£1,500.00 Matched Funding EMG

£5,499.65 PC Funds

It was proposed by Boulton, seconded by C'llr Maydew and unanimously agreed that this was an accurate record of the financial position. The Chairman then signed the bank reconciliation and the bank statement.

c.2022/23 Precept

The Clerk took over the roll in a temporary capacity from the previous clerk some years ago. The Clerk has never signed a contract or been placed on a point on the pay scales. This was discussed and it was proposed by C'llr Boulton, seconded by C'llr Maydew and unanimously agreed that the Clerk's salary would be on Point 23 (LC2 (18-23) (below substantive range). The Contract would be prepared reflecting this salary point and the Clerk would sign the contract at the March meeting.

The Clerk had prepared a list of expenditure against the 2021/22 Precept. This was carefully

examined and it was proposed by C'llr Watkins, seconded by C'llr Davies and unanimously agreed that the precept would remain at £7,260, made up as follows:-

	£
Clerk Salary	3,000
Payroll costs	50
Stationery/Postage	180
Insurance	230
Grass Cutting/Cemetery	900
Training	100
SALC Affiliation Fee	250
EMG Match Funding	1,500
Village Hall Hire	60
Internal Audit	50
Web Site Support	175
Election Fees	150
Donations	50
Contingency	565
Total	7,260

d. Agree Asset Register

It was proposed by C'llr Norris, seconded by C'llr Boulton and unanimously agreed that the asset register would remain at £743. The Chairman then signed the asset register.

10. Church Stretton and Area Community Emergency Plan Review

The Clerk had circulated an e mail from C'llr C. Carson on 30th November informing the Parish Council that the plan is being reviewed and they will share the first draft of the revised plan in due course. It was agreed that the Parish Council would wait to see the draft plan before making any comments. In the meantime, the Clerk was asked to contact C'llr Carson to ask if he would like details of the facilities available in the Parish including the Defibrillator and the possible use of the village hall in an emergency.

11. Acton Scott Farm Museum Possible Closure

The Clerk circulated an E mail received concerning a possible public consultation regarding the future of the Farm Museum.

The Museum has been closed since June 2021 following an outbreak of E Coli. Visitor numbers have fallen with an average of 20,000 visitors per annum since 2014. and an operating deficit of £168,000. Shropshire Council are considering options for its future.

Shropshire Council, as part of the consultation process, are launching an online survey from Monday 24th January – Monday 7th March (dates to be confirmed). Members of the public are urged to take part in the survey. The Parish Council will publish information concerning the survey both on the Parish Council web site and via the village e mail system

For those who cannot access the online survey hard copies are available at all Shropshire Libraries.

It was proposed by C'llr Norris, seconded by C'llr Boulton and unanimously agreed that the Working Farm Museum provided a vital educational tool for children and the benefits should not just be reflected in revenue. It was agreed that the Museum should be preserved, and residents would be encouraged to complete the online survey and the Parish Council would draft a letter of support and submit this to the Shropshire Star for publication.

12. Shropshire Council Report.

C'llr D Morris reported the following:-

- Full Council met last Thursday as the December meeting had been cancelled due to the Pandemic.
- Shropshire Council will provide Wheeley Bins for recycling from April 2022 for those who apply for a Wheeley Bin to replace the plastic boxes.
- Shropshire Council have agreed to change their Energy supplier to a greener supplier.
- Shropshire Council have published the first Carbon Report which shows a 3% drop in the carbon footprint for 2021/22
- £1.5M is being invested to provide temporary accommodation for the homeless. This will result in £1m saving on the costs of bed and breakfast accommodation.
- A Community Outreach Team has been established and Cardington will be in the Central Area. An officer has been appointed to fill a public health roll and is keen to get vaccination buses into outlying rural areas.
- Shropshire Council have money available from the Government for hospitality/public houses who have been affected by the pandemic. It is not only based on business rates there are also other discretionary grants available.
- SALC is organising a Zoom a session “Fundamentals for Parish Councillors” The Clerk agreed to forward details to all Councillors.
- The Boundary Review is likely to see Burnell and Severn Valley move to South Shropshire

13. Date of next scheduled meeting – Tuesday 1st March 2022 (Annual Meeting followed by Parish Council Meeting). It was agreed that the Annual Meeting would commence at 7.30pm

The Clerk also confirmed the date of the remaining 2022 Meetings as follows:-

Tuesday 3rd May (Annual General Meeting)

Tuesday 5th July

Tuesday 6th September

Tuesday 1st November

There being no other business the meeting closed at 10.10pm