

MINUTES
CARDINGTON PARISH COUNCIL MEETING
held at
Cardington Village Hall
at 8pm on
Tuesday 11th May 2021

Present: C'Ilr Tonks ; C'Ilr Seabury; C'Ilr Norris, C'Ilr Rogers, C'Ilr Pennington; C'Ilr Boulton

Three members of the public attended the meeting.

The Chairman opened the meeting saying he thought the Zoom Meetings had gone very well. However, legislation dictated that we meet face to face with effect from 7th May and he intended to keep the meeting as short as possible and defer any non-urgent items until the next meeting.

1. Co-option of Councillors

The Three members of the public attending the meeting had expressed an interest in being co-opted as Councillors to serve Cardington Parish Council.

It was proposed by C'Ilr Rogers, seconded by C'Ilr Norris, and unanimously agreed that Roy Davies be co-opted to serve as a Parish Councillor until the date of the next elections.

It was proposed by C'Ilr Norris, seconded by C'Ilr Pennington, and unanimously agreed that Chris Maydew be co-opted to serve as a Parish Councillor until the date of the next elections.

It was proposed by C'Ilr Seabury, seconded by C'Ilr Rogers, and unanimously agreed that Daniel Watkins be co-opted to serve as a Parish Councillor until the next elections.

2. Newly elected Councillors to sign acceptance of Office. Clerk to circulate Disclosable Pecuniary Interest forms

All newly elected Councillors signed the Acceptance of Office forms which were witnessed by the Clerk.

The Clerk had circulated the Disclosable Interests Forms. These were completed by all Councillors and handed to the Clerk to forward to the Monitoring Officer.

3. Election of Chairman

It was proposed by C'Ilr Pennington, seconded by C'Ilr Davies, and unanimously agreed that C'Ilr Tonks would be elected as Chairman to serve until the Annual General Meeting in May 2022.

4. Election of Vice-Chairman

It was proposed by C'Ilr Seabury, seconded by C'Ilr Rogers, and unanimously agreed that C'Ilr Norris would be elected as Vice-Chairman to serve until the Annual General Meeting in May 2022.

5. Election of Footpath Warden

It was proposed by C'Ilr Rogers, seconded by C'Ilr Watkins, and unanimously agreed that C'Ilr Pennington would be elected to serve as the Footpath Warden until the Annual General Meeting in May 2022.

7. Election of Tree Warden

It was proposed by C'Ilr Davies, seconded by C'Ilr Pennington, and unanimously agreed that C'Ilr Boulton would be elected to serve as the Tree Warden until the Annual General Meeting in May 2022.

8. Election of representative on Village Hall Committee

It was proposed by C'Ilr Boulton, seconded by C'Ilr Watkins and unanimously agreed that C'Ilr Davies would be elected to serve as the Parish Council Representative on the Village Hall Committee until the Annual General Meeting in May 2022.

9. Public Session. Limited to 15 minutes

No members of the public attended the meeting.

10. Minutes of the meeting held on Tuesday 2nd March 2021

The Clerk had circulated the Minutes prior to the meeting. It was proposed by C'llr Rogers, seconded by C'llr Seabury, and agreed that the Minutes of the meeting held on 2nd March provided a true and accurate record of the meeting.

11. Matters arising from the Minutes Clerk to report for information only

The Clerk told the meeting that the application for the Environmental Maintenance Grant in the sum of £1,500, with the Parish Council offering £1,500 matched funding, had been submitted. This has not yet been approved and the Clerk will chase progress.

The Chairman told the meeting that he understood from Secure Web Services that 35 households out of 61 within the environs of the village had expressed a declaration of interest in faster broadband speed being delivered. SWS were intending to send further information to all remaining households in an effort to obtain more support for the project.

C'llr Norris had expressed concern over the siting of one of the Smartwater signs erected by West Mercia Police. The Clerk had spoken to West Mercia and given C'llr Norris the contact details. C'llr Norris has not yet contacted West Mercia.

12. Finance

12.1 Approve 2020/21 Accounts.

The Clerk had circulated copies of the 2020/21 Accounts with the Agenda and Minutes for this meeting. It was proposed by C'llr Seabury, seconded by C'llr Pennington, and agreed that the information provided a true and accurate record of the financial transactions for 2020/21.

12.2 Agree Annual Governance and Accountability Return 2020/21

The Clerk had circulated copies of the AGAR with the Agenda and Minutes for this meeting. It was proposed by C'llr Seabury, seconded by C'llr Pennington, and agreed that the information on the Annual Governance Accountability Return was accurate. The Clerk read out the Internal Auditors report. The Clerk went through all the items on the Annual Governance Statement, including the Certificate of Exemption (AGAR Part 2) and it was unanimously agreed that the Parish Council met all the requirements and there is a sound system of internal control.

12.3 Accounts due for payment

The Clerk reported that the following accounts were due for payment:-

L Pardoe Internal Auditor. £50. Cheque No. 100338

Clerks Salary April/May including £60 payroll costs, stationery and postage £457.35 Cheque No. 100339

HMRC Tax due on Clerk's Salary April/May £84.20 cheque No. 100340

It was proposed by C'llr Boulton, seconded by C'llr Norris and unanimously agreed that the above accounts be paid.

12.3 Bank reconciliation

The Clerk had circulated the end of financial year bank reconciliation with the Agenda and Minutes for the meeting. She agreed to prepare and circulate a further bank reconciliation covering the payments made tonight.

The Clerk told the meeting that the £7,260 precept had been paid into the Bank.

The Clerk had also received a remittance advice advising that the Parish Council would be paid £1,555.46 Neighbourhood Fund.

13. Highway Matters

C'llr Boulton told the meeting that he does report road defects on the Shropshire Council portal "MyShropshire". It was proposed by C'llr Tonk, seconded by C'llr Rogers and agreed that C'llr Boulton would continue to make reports on behalf of the Parish Council.

The Clerk told the meeting that Shropshire Council now have a new Head of Highways. It was agreed that he would be invited to attend the next parish Council meeting.

The caravan has now been removed from Hoar Edge and the site cleaned up. It was agreed that Mr Parry would be asked to clean the ditch at Hoar Edge and create a bund with the spoil removed to stop further caravans accessing the site.

The Clerk had forwarded an email to all Councillors concerning the Police and Crime Commissioners Safer Roads Fund details.

14. Correspondence

All correspondence is forwarded by e mail the day it is received.

The Clerk reported that she had received a telephone call and an e mail on 10th May. A photograph had been attached to the email which showed a darts trophy being presented to the New Inn Darts Team in 1964. It was agreed that the Clerk would forward this to the the web master to be placed on the Village part of the web site.

15. Planning:

a. Decisions on previously discussed applications:

- 20/01280/FUL Gilberries Lane – static caravans - the Parish Council commented on this application. On 10.5.21 the application is shown on the planning portal as pending consideration.
- 20/04288/FUL- Proposed local needs dwelling – Cardington Moor. The Parish Council commented on this application. On 10.5.21 the application is shown on the planning portal as awaiting a decision

b. Applications considered between meetings using delegated powers:

- 21/01213/FUL – Shootrough Farm, Cardington. Erection of a single storey extension. The Parish Council had no objection to this application. On 10.5.21 this is shown on the planning portal as pending consideration. .
- 21.07806/ENF – Enforcement Notice. Sent for information. Holly Cottage, Gulley Green, Comley. Alleged change of use of outbuilding to create self-contained holiday accommodation.
- 21/01667/VAR – Southmere Cardington. Variation of Condition No. 2 (approved plans) attached to planning permission 18/02310/FUL dated 24.7.18. On 10.5.21 this application is shown on the planning portal is pending consideration.

c. Any other planning matters including any new planning applications received just before the meeting.

- 21/01543/FUL – Court Farm, Gretton. Construction of Building to cover silage pit. C’lrr Norris declared a Pecuniary Interest as this was his application and left the room when this was discussed. As this proposal did not impact on any neighbours and was designed to improve the runoff of water it was proposed by C’lrr Seabury, seconded by C’lrr Davies, and unanimously agreed that the Parish Council would support this application. C’lrr Norris then re-joined the meeting.

16. Shropshire Council Report.

C’lrr Dan Morris had sent his apologies and the following comments:-

- He is delighted to have increased his vote in the recent elections with 49% of the vote at the previous election being increased to 66% of the vote.
- A new Council leader will be chosen in the meantime the current Deputy Steve Charmley is the interim leader.
- The Agenda for the next four years is roads, roads, roads. The new administration has pledged an extra £10m per year until 2025.
- The Council are continuing with the redevelopment of the Shrewsbury Town centre.
- Assuming the North west Relief Road is recommended for approval this will go ahead.
- Dan is not putting himself forward for any cabinet roles he prefers to continue as a backbench Councillor and looks forward to working with us again over the next four years.

17. Date of next scheduled meeting

The next meeting will be held on Tuesday 6th July 2021 at 8pm.

C’lrr Seabury offered his apologies for the July meeting as he was being admitted to hospital for an operation.

Before the meeting closed it was agreed that a letter of thanks would be sent to John MacMillan and Andy Roberts to thank them for the services to the Parish Council.

The Clerk circulated copies of the following policy documents. She asked all Councillors to look at them as they would be on the Agenda for review and approval at the July meeting:-

Financial Risk Assessment

Privacy Policy

Complaints Procedure

Disciplinary Procedure

Personal Data Management and Audit Policy

Grievance Procedure

The Clerk also asked Councillors to read the 20 pages of Financial Regulations on the website and to contact her if they require a hard copy.

There being no other business the meeting closed at 9.10pm