

MINUTES
CARDINGTON PARISH COUNCIL MEETING
HELD VIA ZOOM
Tuesday 5th January 2021
at 8pm

Present: C'lr Tonks (Chairman); C'lr Roberts; C'lr Seabury; C'lr McMillan, C'lr Norris, C'lr Rogers, C'lr Pennington

Shropshire Councillor D. Morris attended from Item 7 on the Agenda.

The Chairman opened the meeting and wished everyone a very happy new year.

1. Public Session. Limited to 15 minutes

No members of the public were present.

2. Acceptance of Apologies

Apologies were accepted from C'lr Maydew and C'lr Davies

3. Declarations of Interest

No declarations of interest were received.

4. Minutes of the Meeting held via Zoom on 1st September

The Clerk had circulated the Minutes prior to the meeting. It was proposed by C'lr McMillan, seconded by C'lr Roberts and agreed that the Minutes provided a true and accurate record of the meeting. The Chairman agreed to sign a copy of the Minutes and forward to the Clerk..

5. Broadband coverage – Chris New of SWS joined the meeting for this item

The Chairman told the meeting that he understood local residents, who already have their Broadband from SWS, had been contacted to ask if they were interested in the new high speed broadband package being offered. He understood that 40+ residents had expressed an interest. If anyone who had not been contacted wished to join to attract grants for high speed broadband they were urged to contact SWS to ascertain the likelihood that sufficient nearby properties were willing to take up the offer and thereby attract sufficient grant aid to be able to supply the service to individual properties.

6. Correspondence

The Clerk circulates all correspondence by e mail when it is received.

The Clerk told the meeting that she had received a further £305 burial fee for a burial in December. This is reflected in the bank reconciliation.

7. Planning:

a. Decisions on previously discussed applications:

- 20/01280/FUL Gilberries Lane – static caravans. The Parish Council objected to this application. The Clerk told the meeting that this is shown on the web site as “pending consideration”.
- 20/03892/LBC Cruck Barn, Gretton – relocate timber external staircase and insertion of 2 No. roof lights – amendment to original LBC 18/02731/LBC). The Parish Council had no objection to this application. This application was granted on 6th November.
- 20/04288/FUL – Proposed local needs dwelling, Cardington Moor. This application was forwarded to all Councillors on 30th October. The Parish Council did confirm the local connection when requested by the Housing Enabling Officer and following the November meeting made comments on the application as shown in the November Minutes. The Clerk told the January meeting that the application is shown as “pending consideration”.. .

b. Applications considered between meetings using delegated powers

- 20/04733/FUL – Chatwall Farm. Erection of two storey rear and side extensions. The Parish Council had no objection to this application. The Clerk told the meeting that the application is shown as “pending consideration”.. .
- 20/05133/TCA – Removal of Leylandi within Cardington Conservation Area. Parish Council had no objection to this application. The Clerk told the meeting that consent was given on 21st December. .

b. Any other planning matters including any new planning applications received just before the meeting.

No other applications had been received.

8. Highways

a. Maintenance scheme: update.

The Clerk reminded the meeting that the Parish Council did not spend all the Highways Maintenance Grant in 2019/20 and £3,000 (£1,500 grant and £1,500 matched funding) is available in 2020/21. C'llr Norris told the meeting that the contractor had now completed four full days and it was unanimously agreed that the standard of work carried out was excellent and provided good value for money.. It was envisaged that the contractor would carry on with the work clearing lay-bys and opening gully/ditches and complete work to the value of £3,000 before the end of the financial year. The Clerk was asked to write to two residents at Villa Farm to thank them for assistance they had given the contractor and thanks to C'llr Pennington's son were also minuted.

b. Progress on Highway Matters reported.

C'llr Roberts reminded the meeting that the correct procedure to report highway defects was via My Shropshire. He was happy to make all reports and follow progress. Although he was frustrated at the lack of progress. The work to the drain at Enchmarsh had been carried out. Although there are still a number of outstanding reports. C'llr Dan Morris told the meeting that a lot of staff had been relocated to other duties as a result of the pandemic. It was agreed that C'llr Roberts would compile a list with a view to getting the outstanding work prioritised.

The Chairman gave a vote of thanks to C'llr Dan Morris for helping to expedite the new footbridge, . An official opening had taken place and been reported in the local press. The Chairman told the meeting that thanks are due to C'llr Pennington & his son, James, who had the outfall from the ford and a significant length of ditch cleared prior to the recent heavy rain and thereby avoided the flash flooding that had been an issue when exceptional rain had fallen in recent years. However, with the recent heavy storms the water was flowing well and not causing any problems.

The caravan and debris at Enchmarsh had now been cleared by Shropshire Council Street Scene Team. C'llr Davies had cleared the remaining debris left on site. .

c. Any further highway matter to report

No other highway matters were reported.

9. Finance:

a. Invoices to pay:

HMRC tax due on Clerk's salary £84.20. Cheque no 100331

Clerk salary Aug/Sept, plus postage .Total £339.43. Cheque No. 100332

Information Commissioner Data Protection Fee Total £40. Cheque No. 100333

It was proposed by C'llr Norris, seconded by C'llr Roberts and unanimously agreed that the above accounts be paid.

The Chairman had the cheques, which he would sign and return to the Clerk.

b. Bank Reconciliation

The Clerk had circulated the bank reconciliation and a copy of the bank statement to all Councillors with the Agenda for the meeting. The Amount held at bank after payment of the above accounts is £11,672.06 as shown on the bank reconciliation circulated to all Councillors prior to the meeting. This amount includes the following:-

Environmental Maintenance Grant £1500

Matched Funding to be supplied by PC £1500

Burial Fees £2906 (including £305 received since the last meeting)
Balance in Transparency Fund £503.12
CIL Monies £1599.16
Balance PC Funds £3,663.78

The Clerk told the meeting that the predicted expenditure at the March meeting was likely to be in the region of £426, which would then leave a Parish Council balance at the end of the year totalling £3,237.78

c. Agree 2021/22 Precept

The precept for 2021/22 was discussed. The Clerk had circulated a spreadsheet prior to the meeting. This showed the 2020/21 precept, expenditure to date, estimated expenditure to the year end and likely out turn.

After careful examination it was proposed by C'llr Norris, seconded by C'llr Rogers and unanimously agreed that the precept for 2021/22 would be £7,256, made up as follows:-

£	
Clerk Salary	2,526
Payroll costs	60
Stationery/postage	150
Insurance	230
Grass Cutting/Cemetery	900
Training	100
SALC Affiliation Fee	230
Matched Funding Highway Maintenance	1,500
Hire Village Hall	45
Internal Audit	50
Web Site Support	175
Election Fees	500
Contingency	500
Pandemic Support line	240
Donation	50

10. Web site

The Chairman told the meeting that he would speak to the resident who had agreed to take the village part of the web site forward. The Clerk had supplied the passwords and understood that training was being arranged with the provider.

11. Shropshire Council Report.

C'llr Morris reported the following:-

- Covid vaccines were now being rolled out in Shropshire and Telford and Wrekin area.
- Mass vaccination centres would be set up at Ludlow racecourse and Gobowen Hospital.
- Local doctors' practices would also be supplied with vaccines.
- A rapid test centre was available at Craven Arms for lateral flow tests. Anyone who is a front-line or key worker can book a test. Front line and key workers should test every four days.
- Business grants for businesses affected by the pandemic were available from Shropshire Council and C'llr Morris urged everyone to look at the grants on line at Shropshire Council website, as many businesses may be eligible to apply. There was now dispensation for the Business Rate related grants. These grants are available to help keep small businesses afloat. Hospitality and shop grants have been announced today.
- He thanked the Parish Councillors who had provided photographs of the new footbridge.
- A new Community Resources Team had been formed to help with the pandemic and this meant that staff had been deployed from other service areas.

C'llr Norris extended a vote of thanks to C'llr Morris for all his support,

14. Date of next scheduled meeting – Tuesday 2nd March 2021 commencing at 8pm via Zoom.

There being no other business the meeting finished at 9.25pm